TOWN OF CANTON BOARD

PUBLIC HEARING ON 2017 PROPOSED BUDGET REGULAR MONTHLY MEETING

Monday November 7th 2016 5:30 pm <u>Minutes</u>

<u>Present:</u> Supervisor David T. Button, Council members Paul Backus, James Smith, Rosemary Philips and Bob Washo

Also in Attendance: Attorney for the Town Charles Nash, Town Clerk/Tax Collector Lisa Hammond, Historian Linda Casserly, Highway Superintendent Terry Billings, Recreation Director John Taillon, Director of Economic Development Leigh Rodriguez, Phil LaMarche, Jake Newman, Rachel Towne and Toby Ervin

Absent: Assessor Steve Teele and Code Enforcement Officer Russell Lawrence

1. PUBLIC HEARING: TOWN OF CANTON – 2016 PROPOSED BUDGET

PLEASE TAKE NOTICE THAT THE TOWN OF CANTON WILL HOLD A PUBLIC HEARING ON THE PROPOSED BUDGET FOR THE YEAR 2017 FOR THE TOWN OF CANTON

IN THE MEETING ROOM OF THE MUNCIPAL BUILDING, 60 MAIN STREET, CANTON NEW YORK THE PROPOSED SLARIES OF THE RESPECTIVE OFFICIALS OF THE TOWN OF CANTON

ARE AS FOLLOWS:

Councilmen	
James Smith	\$5,140.00
Bob Washo	\$5,140.00
Rosemary Philips	\$5,140.00
Paul Backus	\$5,140.00
Town Supervisor	
David T. Button	\$14,977.00
Town Clerk	
Lisa Hammond	\$39,920.00
Town Highway Superintendent	
Terry Billings	\$30,000.00
Town Justices	
Cathleen O'Horo	\$27,000.00
James Monroe	\$27,000.00

THE PURPOSE OF THIS HEARING IS FOR MEMBERS OF THE GENERAL

PUBLIC TO APPEAR FOR COMMENT AND QUESTIONING REGARDING SAID PRELIMINARY BUDGET. A COPY OF SAID BUDGET IS ON FILE WITH THE TOWN CLERK AND MAY BE VIEWED DURING NORMAL BUSINESS HOURS.

5:30 P.M. Supervisor David Button opened the Public Hearing

Supervisor Button presented a power point on the 2017 proposed budget.

Discussion was held on pay raises at 2.5%. Supervisor Button stated that the total taxes raised in this budget will be \$1,222.499.00 which is up from 2016 but under the tax cap. The tax rate will be \$2.55. Justice Court salaries were discussed. Councilman Bob Washo asked Supervisor Button to provide board members with what's left outstanding on Highway Equipment indebtedness. Button stated he had a request to add more detail to the budget and will plan on doing so in 2018's budget. Toby Ervin asked Supervisor Button how he compares in the budget actual spending and requested in the further to see actual increases and decreases. Questions and answered were exchanged on PILOTS and fund balances.

6:17 P.M. Closed Public Hearing

Motion: Paul Backus

Seconded: Jim Smith

Vote: unanimous

Proposed Budget for 2017 was tabled to November 14th Special Board Meeting at 5:30 p.m.

Motion: Jim Smith

Seconded: Paul Backus

Vote: unanimous

Supervisor Button opened the regular monthly meeting at 6:18 p.m.

1. APPROVAL OF MINUTES OF PREVIOUS MEETING(S):

The minutes of the September 12th, 2016 Regular Meeting were approved along with the minutes of the October 10th, regular meeting and minutes of the October 24th special budget work session meeting

Motion: Paul Backus

Seconded: Rosemary Philips

Vote: unanimous

2. AUDIT COMMITTEE: The following bills for abstract #11-2016 were approved for payment:

General Fund "A"	\$7,900.56
Town Outside "B"	\$12,518.47
Special Lighting "SL"	\$291.46
Joint Activity "SM"	\$1,152.93
Highway "DA"	\$22,664.29
Highway "DB"	\$14 843 65

\$675.00 Payment to come out of "B" Town Outside \$500.00 received for burial to go into cemetery account

Committee approval

3. DIRECTOR OF ECONOMIC DEVELOPMENT: Leigh Rodriquez's written report was not submitted:

Rodriquez stated that projects have been selected for the Main Street grant. Contracts are underway and construction will start in the spring of 2017. Discussion was held on the currently empty McDonald's building.

Motion: Bob Washo

Seconded: Paul Backus

Vote: unanimous

- 4. **COMMUNIT Y DEVELOPMENT:**
- **5. ASSESSOR:** Mr. Teele's written report was submitted and approved:

Motion: Jim Smith

Seconded: Paul Backus

Vote: unanimous

6. HISTORIAN: Ms. Casserly's written report was not submitted and approved:

Historian Linda Casserly was present and introduced her assistant Rachel Towne. Towne has assisted Casserly in the 2017 calendar process. Casserly stated that the calendars will go to press this week. Casserly has set a goal to have future calendars available by November of each year.

Historian Casserly noted that her October report was put in the drop box after the regular meeting in October.

7. CODE ENFORCEMENT: Mr. Lawrence's written report was submitted and approved:

Motion: Jim Smith

Seconded: Bob Washo

Vote: unanimous

8. RECREATION DIRECTOR: Mr. Taillon's written report was submitted and approved:

Taillon reported that 65 pairs of skates are available for rent and that ice usage at the Pavilion (as well as ice rental income) has exploded since the Recreation Department has been able to supply rental skates to the public.

9. HIGWAY SUPERINTENDENT: Mr. Billing's written report was submitted and approved:

Superintendent Billing's stated that he anticipates that the Village of Rensselaer Falls will reimburse the Town of Canton for labor related to construction projects in the Village and requested that it be deposited to the DB Construction account for Irish Settlement Construction.

The Supervisor indicated that a celebration of the Pyrites Boat Launch project on the 28th of November with the Secretary of State attending was being discussed. Supervisor Button stated he will ask the Secretary to sit in on the committee meeting while she's up north for the ribbon cutting. Councilman Washo requested to see a ledger on the completed project. Supervisor Button will produce this ledger to the council people.

10. TOWN SUPERVISOR: Mr. Button's written report was submitted and approved:

Motion: Jim Smith

Seconded: Paul Backus

Vote: unanimous

Discussions were held on the RBEG accounts. Supervisor Button was asked to make a correction related to a receivable that appeared to still be outstanding on the balance sheet. Button will remove that line item.

Discussion took place on the possibility of looking into using something other than Drop Box for meeting information. Google for government and Office 365 were discussed

Councilman Washo suggested to Supervisor Button that he produce a narrative with his report to save time on questions during the meetings. Washo stated it will help with follow ups from previous meetings. Discussion was held on the RBEG accounts that are non-performing. Discussion was held on coming up with a policy for said account.

11. TOWN CLERK: Mrs. Hammond's written report was submitted and approved:

Motion: Paul Backus

Seconded: Rosemary Philips Vote: unanimous

- 12. LEGISLATOR(S): NONE
- 13. JUSTICE COURT REPORTS: Justice Courts written reports were submitted and approved:

Judge James L Monroe: \$11,992.50

Judge Cathleen E O'Horo: \$13,518.00

Motion: Bob Washo

Seconded: Rosemary Philips Vote: unanimous

14. COMMITTEE REPORTS:

Councilman Jim Smith stated that the Comprehensive Committee has met twice and held discussions on Canton. Smith stated Jason Pfothouer of the SLC Planning Office came to one of the meetings and gave a presentation on how to go about a comprehensive plan. Discussion was held on signing the contract and who the contact person should be. Supervisor Button stated he would be happy to have Councilman Smith be the contact person. Councilman Washo wants to review the contract with Councilman Smith and come up with any inconsistencies that may appear, as there will need to be a revised contract to reflect the new contact person. Washo feels some of the things in the contract don't to fit in with what Cantons trying to do. Washo wants a staff person to fill out reports to the State for the Comprehensive Plan. Supervisor Button suggested bringing in Ginger Thomas and Bob Washo asked for it to be Leah Rodriguez. Councilman Paul Backus stated he will make a motion at the next meeting to give the Village \$20,000 and also the Town share of the Consortium money and hire part time help for Leah Rodriquez and share Leah with the Village. Backus stated if the Town needs something Leah can't do than use our left over money to contract with the County to help out. Supervisor Button stated he does not feel the Town has enough money to do this. Attorney Nash stated he will read over the contract and work plan for the Comprehensive Plan to better advise the Board members.

15. NEW BUSINESS:

a. Public Hearing on 2017 Proposed Budget

Covered above and moved to November 14th agenda

b. Modify Contracts with Fire Departments to include an indemnity clause

Supervisor Button read over the modify contract. Motion was made to pass the resolution. This change was suggested by NYMIR that the Town add a hold harmless clause in the fire contracts

Motion: Paul Backus Seconded: Jim Smith Vote: unanimous

See Attached Resolution

c. Resolution setting standard work days for elected and appointed officials

Motion to approve resolution setting standard work day at 7 hrs a day

Motion: Rosemary Philips Seconded: Paul Backus Vote: unanimous

d. Review proposed 2017 Calendar:

Covered above in Historians report

e. Approve NYSDOS T1000671 Land Use Waterfront Planning Grant:

Removed from Agenda

f. Any Other Business that may come before the board:

8: 40 p.m. Meeting adjourned

Motion: Rosemary Philips

Seconded: Bob Washo

Vote: unanimous

Respectfully Submitted,

Lisa Hammond Canton Town Clerk